

EXTENDED BUSINESS OFFICE



This program is designed to improve your cash flow without alienating your customer(s).

Central Collection Corporation will accomplish this by acting as an extension of your business and we will place phone calls as well as keep detailed notes on your slow and late paying customers.

Central Collection Corporation will operate as a direct employee of your company and will have a direct line and voice mail dedicated for your business.

All messages left for your customer will be directed to this dedicated line.

Central Collection Corporation will work with your customer(s) in a professional and gentle manner trying to secure payment.

All payments will be directed to your business and Central Collection Corporation will not be involved in handling payments.

Central Collection Corporation services included are as follows:

- Log accounts into our Extended Business Office database.
- Contact each customer at least once a week for a 30-day period.
- If our client decides certain accounts should be placed with our third party collection service, we will seamlessly transition those selected accounts into our regular collection service at our standard rate.

Extended Business Office will remain in effect for 30 days. This service will renew every 30 days unless notified in writing by client.



Central Collection Corp.
receivables are retrievable, we prove it everyday.

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